

JOB ROLE

JOB TITLE: Engineer – Quality

RESPONSIBLE TO: Senior Quality Engineer

DEPARTMENT: Quality

The purpose of this Job Role is to indicate the general level of responsibility of the post. The detailed duties vary from time to time without changing the general character or the level of responsibility entailed.

JOB PURPOSE

Developing the quality processes, procedures and controls for the development, manufacture and supply of Rear Vision systems. Providing the necessary Quality Engineering function to the business to enhance the customer experience.

RESPONSIBILITIES

- To support the development of APQP Controls to quality assure the product from concept to production.
- Develop & maintain control plans and parts/process verification check/audits, assisting in developing D & P FMEA's and with the submission of customer approval documentation (PPAPs/PSWs).
- Drive in house problem solving activity to customer complaints both '0' km and warranty from initial containment through fix verification.
- Drive in house problem solving activity to internal complaints from initial containment through fix verification.
- Generate a Quality status report each week/month.
- To implement and maintain a robust quality management and improvement system.
- Comply with the Health & Safety Policy and observe all the safety rules to ensure your personal safety and the safety of others.
- Ensure that you comply and adopt the 5S programme regarding the organisation of your work environment.

Any other duties as may be reasonably requested by the Senior Quality Engineer/Quality Manager.

Agreed by jobholder:
Sign Date

Print Name:

Agreed by jobholder's Manager
Sign Date

Print Name:

PERSON SPECIFICATION

Each attribute is marked as essential for the post, or desirable.

ATTRIBUTES	ESSENTIAL	DESIRABLE
<p>EDUCATION/TRAINING</p> <p>Qualified in an Engineering discipline to HNC level or equivalent</p> <p>Computer literate</p> <p>Formal qualification in a recognised Quality discipline or equivalent</p>	<p>X</p> <p>X</p>	<p>X</p>
<p>EXPERIENCE</p> <p>A proven practical experience in a recognised Quality role</p> <p>Working knowledge and experience within a Quality Engineering environment</p> <p>Proven experience of working within a team</p> <p>Experience of the high volume automotive industry</p>	<p>X</p> <p>X</p> <p>X</p> <p>X</p>	
<p>KNOWLEDGE</p> <p>Sound knowledge of operational issues within a manufacturing environment</p> <p>Knowledge of manufacturing processes and systems</p> <p>APQP</p>	<p>X</p> <p>X</p> <p>X</p>	
<p>SKILLS/ABILITIES</p> <p>Structured problem-solving skills, 5 Why/8D/Ishikawa/DOE</p> <p>Competent in quality tools and techniques</p> <p>Able to effectively communicate with both internal and external customers and suppliers at a high technical and basic level</p> <p>Excellent presentation skills</p> <p>Able to work effectively in a pressurised environment</p> <p>Excellent interpersonal skills</p>	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	
<p>PERSONALITY</p> <p>Flexible, embraces change</p> <p>Resilient</p> <p>Determined, tenacious</p> <p>Willingness to travel (UK and Europe)</p>	<p>X</p> <p>X</p> <p>X</p> <p>X</p>	

PERSON SPECIFICATION

Provide evidence of knowledge, experience and skills in the evidence column.

ATTRIBUTES	EVIDENCE
<p>EDUCATION/TRAINING</p> <p>Qualified in an Engineering discipline to HNC level or equivalent</p> <p>Computer literate</p> <p>Formal qualification in a recognised Quality discipline or equivalent</p>	
<p>EXPERIENCE</p> <p>A proven practical experience in a recognised Quality role</p> <p>Working knowledge and experience within a Quality Engineering environment</p> <p>Proven experience of working within a team</p> <p>Experience of the high volume automotive industry</p>	
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